

WCC BOD Meeting Minutes
April 12, 2021 @ 6:30 – 9:30pm (virtual)

Attendees: Kjersten Johansen, Ryan Crompton, Debra Palmer-Seiler, Eileen Clemans, Jennifer Jacobson, Nancy Kennedy, Sharon Morehouse, Toni Lund
Absent: Sue Clarke

Guests: Carol Belland, Brian Jacobson, Mary Eun, Rick Devitte, Rich & Ruth Cogzell, Karen Lee, Alan Ellison, Michelle Raus, Melody & Steve Edmiston, Trish Davis

Approval of Agenda-Agenda approved.

Approval of March Minutes-Postponed until after this meeting as no one has had time to review. Will review and agree in email.

Treasurer's Report - Eileen

- Will show dues received for next year that are already in our checking account.
- Need to be sure Social includes \$1500 for Bootlegger Bash in August
- 2 large projects for next year, Bulkhead Reinforcement and Tennis Court Maintenance, need to adjust Tennis Court maintenance to reflect actual bids.
- Have over \$50,000 in Savings.
- Discussion of upgrading electrical panel at Plaza to 40-50 amp to accommodate food trucks when gate area upgrade is done.

Old Business/Critical Business

May Meeting Agenda/Plan-Ryan

- *Roll Call*
- *Approval of March Membership Meeting Minutes*
- *Presidents Report/Intro*
 - Putting off LRCP survey to late summer*
 - Ivy clearing outside plaza gate*
 - Major Accomplishments for 2020/2021*
 - Major items to look for in 2021/2021 include Social Events, Entry way Work, Tennis Courts, Repainting*

Nancy asked Ryan to share his slides with Board for review before presentation at the membership meeting. Ryan agreed.

- *Treasurer's Report*
- *Approval of 2021/2022 Budget*
- *Committee Reports*
 - Sharon – Membership Report*
 - Kjersten – Tree Trimming Report*
 - Sue- KCD Report/Ivy Removal*
 - Nancy – Overview of Social Events*
 - Toni – TBD*
- *Boat Survey Results and Next Steps*
- *Bylaw Change Results and Next Steps*
- *Election of Slate*
- *Thank you to outgoing board members*
- *Thank you to Mary and Rick*

Adjourn

Ryan agreed to approach Mary Painter to provide parliamentary procedure advice during the May Meeting. Mary Eun said Mary asked for items we anticipate need voting, then she could think about how to handle properly.

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Bylaws Changes Update-Brian/Carol

A few new changes:

- Suggest we consider all Directors serve a 2-year term, alternating so that 3 are up for election each year (3 are up in odd years and 3 in even years).
- Suggest President and VP positions be 1-year terms and Treasurer be a 3-year term.
- Should Directors head committees? Can we lower the barrier to entry, by having the board decide the committees and make the Director the liaison to the committee and increase community involvement? Then the board chooses the chair, and the director is the liaison.
- Carol and Brian wanted to allow more people to get on the board. Think making it a 2-year commitment and creating committees will increase participation and make the board positions less work.
- Agreement to discuss this further on the next meeting, date will be TBD by email after this meeting.

Nominating Committee Update-Mary/Rick/Ryan

Current candidates by role:

- 2 - President
- 1 - Secretary
- 2 - Tree Committee
- 1 - for Communications
- 2 - Reservations + Property Tax Appeal
- 1 - Maintenance
- 1 - Social Committee

- Toni wants her position to be elected, so that role is now open to candidates.
- No one wants to do property tax appeal, so it may be combined with another position.
- Mary: Considering several voting platforms: Election Runner, HOA Voting, Election Buddy.
- Rick: Thanking the people who are leaving should be added to the Membership Meeting
- Ryan: Mary and Rick review solution, review with board and send sample vote to board.
- Agreement that system should give voters a confirmation and we track names of those whose votes were counted, but not how they voted.

Boat Launch Feedback and Survey-Brian/Kjersten/Ryan

- Yesterday was last day for comment period. Plan is for that PDF to go out and to post it on the website.
- A survey was shared with the board by Brian that had reflected input from Ryan and Kjersten. The survey would include 5 options, beginning with the option representing the current rule. If not supported, members could choose from 2 low tide options: no restrictions or a 2 ft. minimum or from 2 high tide options: 8 ft. or “no driving beyond the concrete boat ramp.” The board discussed and approved the survey with no objections and plan to use the results to inform its decision whether to maintain the current rule or change it.
- Discussion of adding tide table link so that everyone can go look at tides themselves, decided against adding photos or links to the survey to prevent any concerns for bias.

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- Brian put markers into the beach today at 2', 6' and 8' for people to look at. Agreement that when the final rule is determined, a visual cue could be helpful. It was acknowledged that the “
- “Tides” app seems to be a commonly used app for launchers to be aware of the tide level when launching.
- Nancy said survey is clean and straightforward. Carol asked if this was the only survey going out related to boat launch. Ryan said there were other recommendations that can be decided on in the future by a new board. Launch level is the most important needing community input. Jennifer asked how the survey results would be counted. Brian recommended asking Rick and Mary to oversee the survey with the software they were using for board elections.
- Mary said she should be able to use the same software for this election. Ryan thinks that is a good idea for consistency. Jennifer suggested doing a test survey first. Ryan said he wanted a vote on this completed before the May meeting.
- Kjersten said they should give people time to read the comments and then go down and look at the markers before deciding how to vote. Jennifer agreed to get the survey out on Friday. Kjersten suggested getting the comments out earlier than Friday.
- There was discussion about the timing of the election votes and the boat launch votes. They don't need to go out together.
- Brian presented a tallying plan that would lead to a result representing what a majority of the community preferred that might result from adding those preferring the low tide options and adding those preferring the high tide options.

Committee Reports:

Tennis Court Resurfacing Decision (Brian Jacobson)

- Got 3 bids
- Lowest was just crack repair and pressure wash, not right for our needs
- Middle bid with taxes is just under \$14,542 Sound Sport Surfaces
- Highest Bid with NW Court Consultants \$20,700
- Ryan motioned to go with middle bid, Nancy seconded. Passed unanimously,
- Brian will schedule.

Maintenance (Toni)

Earth Day/Spring Cleanup

- Had to cancel because we cannot get all the debris out of the way. Looking for help from members with trucks to volunteer to take the yard waste to a place in Kent (not free, but reasonable cost). Still would like it to be a 4-day event with a list of items to clean up posted on Sign-up Genius. Date to be set after we find someone who can haul away debris, possibly May 15th.
- Area around the hose has finally dried out...keeping an eye on it and have not seen a leak downstream of the faucet.

Communications (Jennifer)

- Membership dues form with Jennifer and Eileen
- Plan to do Kayaks and paddle boards storage the same as last year

Tree Committee Meeting Report (Kjersten)

- Tree Committee unanimously recommends the following updates to the trimming process:

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- a. One permit for the year for trimming window between April 1st and October 1st.
 - b. Each request must be scheduled with a specific date and time so that all parties can plan to be present.
 - c. On the day of cutting, the homeowner, arborist, his men, and tree committee observer(s) will meet on-site to review the photo and written description of work prior to commencing. Photos will be taken before and after the trim to validate proper execution.
- Jan talked with Bryce about concerns in her letter. Agreed to try new process (above) with the Norby trim which has not yet been completed. Jan to work with Bryce and Norbys.
 - Stephanie confirmed the Tree Regulations for City of Des Moines state trimming must occur between April 1 and October 1.
 - Eileen agreed to send out billing to those who still need to pay for trimming, she has names and invoice amounts. Eileen has sent out payment requests.
 - Nancy is concerned that a member of the tree committee cut down trees (not on club property) but did not have a permit. She believes it's important that those sitting on the Tree Committee and making recommendations to the Board about tree trimming/cutting understand what the City of DM rules are as well as the time of the year trimming is allowed.
 - Debra would like a schedule for requests, approvals, permit submissions and tree trimming for next year.

Reservations (Debra)

- April 23rd Food truck – Rosen's Hosted Taco Truck
- May 22nd Food truck – Eadie's Hosted Food Truck
- Confirm trash cans are available
- Will ask families if they want to put an invite into the Blast for the Food Truck

Social (Nancy)

- Bootlegger Bash Committee is in place and ready to continue planning for this year's event
- Sharon running Kid's parade

Carol noted items in the chat related to boat launch survey. Alan Ellison wants to be sure people are aware that there was a rule in place for years with no issues, might think it worked fine for years, why change it? Brian cautions having a survey with comments and history. Alan wants clarity—make sure people don't confuse current rule with one that was in place before. Kjersten recommended clarifying current rule by adding when the rule was put in place. Ryan agreed with Kjersten's and Brian's proposed edit - "new rule passed by the board in February." Debra said the guideline before was at high tide. Kjersten said high tide is ambiguous, it changes every day, that's why it doesn't show up on the survey. Ryan said he liked the changes made by Brian. Alan said that was more clear. Toni clarified previous rule was made in 2018. Rick suggested adding the 2018 guideline as an option. Ryan's reply was that the previous rule was ambiguous, a more definitive rule would be good, different interpretations cause friction and it would be nice to have a cut and dry interpretation.

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Respectfully Submitted,

Kjersten Johansen

WCC Secretary

Note: The minutes were not finalized by the Secretary prior to her resignation. The remaining Board of Trustees finished the review, corrections and approved these minutes.