

Woodmont Country Club BOD Meeting Minutes

Date: October 18, 2022

The meeting was called to order at 7:07 PM.

Attendees: Brian Jacobson, Gary McLean, Ali Saccone, Susan Cwiertnia, Karin Stender, Jim Stender, Dan Himelic, and Vicki Andrews

General:

- Approval of Agenda
 - There were no additions to the agenda.
 - Motion was approved unanimously.
- Meeting Minutes
 - Motion was made to approve meeting minutes from September 28th meeting with corrections. The motion was approved unanimously.

President's Report (Brian)

- Brian has reviewed the treasurer's records and they all appear to be appropriate and in order.
- There was an issue with some unsupervised children causing damage at the sport court. A letter has been written to the parents regarding the issue and will be mailed tomorrow.
- In collaboration with Ali to grow the membership, a letter has been written for the Board to share with non-members encouraging them to join WCC and explaining the process. Vicki expressed a big thank you to Ali for her proactive work with the membership.

Treasurer's Report (Vicki)

- No report this month. Commented that the only change from the prior month is that 1 or 2 membership fees have been paid.

Unfinished Business

- Dixie Small Tree Request- Jim recommends approval of this request because the trimming company is on the WCC approved list and recommendations aligned with WCC arborist.
 - If approved, Jim still needs to send the appropriate paperwork to the city
 - He recommends scheduling the work so a WCC BOD member can be onsite to take before and after pictures of the work.

- Jim moved to approve the Dixie Small tree request. Ali seconded the motion which was approved unanimously.
- Liz Nakabayashi Tree Request-
 - The member has received quotes for the work from 2 different approved trimming companies.
 - WCC has the quotes on file
 - The quotes also include work to be performed on the personal property and work done on WCC property isn't broken out.
 - Ali felt that we should use same process mentioned for Dixie Small request where the BOD is notified a few days prior to the work so they can attend to take before and after picture.
 - Jim made a motion to approve Liz's request if someone can be at the property to monitor the work. The motion was approved.
- North Beach Maintenance Request
 - The city requires a letter from WCC as the owner of the property to approve the work. Brian has written a letter to submit to the city.
 - Gary made a motion for Brian to sign the letter. Karin seconded the motion which was approved with Dan H. recusing himself to avoid possible conflict of interest.
- Tree Rule/Policy/Procedure
 - Jim added Gary's recent comments and added them to the latest draft version and corrected some spelling errors.
 - Updated point 1.1 to reference the City of Des Moines Tree Application Form
 - Broke the original document into two different ones with a rule for the website and book then a process.
 - Gary recommended WCC hires a lawyer to write a paragraph in the tree process that gives the member permission to cut WCC trees but they are responsible for restoration for if work is not performed and approved by the Board.
 - Jim made a motion that the tree rule will include a paragraph written by an attorney to articulate WCC permissions and member responsibilities for restorations as recommended. Vicki seconded the motion which was approved unanimously.
- Board Vacancy
 - There board suggested several names during the last meeting with a brief discussion.
 - Gary made a motion for an executive session for further discussion with was seconded by Brian. The motion was approved unanimously.
- Club Rules

- A subcommittee to review the rules was formed in the last Board meeting. They have reviewed and presented a draft for review. Some edits were suggested and reviewed.
 - Some existing rules were considered for removal but the Board chose not to make substantial changes to the existing rules.
 - Rule #7 for cleaning fish was removed from the boat launch rule but will be returned as a separate rule.
 - Rule # 8 was added to make other rules less ambiguous

New Business

- Messaging of Membership Bylaw Changes – the board agreed to table this discussion
- Plaza Parking – After a board discussion of plaza parking and club property interests, Ali made a motion to involve an attorney to research and advise the club regarding land ownership. Jim seconded the motion which passed unanimously.

Committee Reports

Maintenance (Open)

- No report due to open position.
- Vicki mentioned the plaza needs some cleanup for leaves.
- Jim mentioned the plaza fountain seal needed repair.
- The BOD discussed scheduling a community Fall Clean up before Thanksgiving vs. hiring a service to clean leaves at the plaza. There aren't many weekends left to organize the community clean up.
- Gary made a motion to engage services to clean up the plaza and trails not to exceed \$1,200. Dan H. seconded the motion which was approved unanimously.

Communications (Dan W.)

- No report/absent. The board agreed the WCC website needs review for updates.

Plaza Management (Dan H.)

- Nothing to report. Dan mentioned that he took down the sun sails for the season.

Membership (Ali)

- There are two new households that have submitted applications. One had paid their fees already but has not moved in yet.
- Another member submitted an application but has not paid and Ali has been unable to connect with them.

- B & E Meats has donated 6 gift cards. Ali suggested sending a card and flowers to her to thank them for continued support.
- Shredding of old WCC directories was recommended since they contain personal information.
- A UPS truck wants the trees trimmed on the N. Beach road because he can't drive his truck all the way down and turn around. The board decided this issue is specific to the driver.

Property Interests (Gary)

- We are still waiting to hear results from the tax appeal. Gary will follow up on this.

Social (Karin)

- Tour de Woodmont –
 - The board discussed this event and it will be resumed this year. We need 3 households to volunteer and one has already volunteered. Each household will get a \$100 gift card for volunteering.
 - The food drive will also be continued.

Trees (Jim)

- Trees were discussed in unfinished business and there is nothing additional.

The next meeting is scheduled for November 3rd and Ali volunteered to host.

Meeting adjourned at 9:07 PM.

