

Woodmont Country Club BOD Meeting Minutes

Date: February 2, 2023

The meeting was called to order at 7:11 PM.

Attendees: Brian Jacobson, Gary McLean, Ali Saccone, Susan Cwiertnia, Jim Stender, Dan Himelic, Dan Wahlstrom, Vicki Andrews, and Karin Stender

General:

- Approval of Agenda
 - Dan H. made a motion to approve the agenda as amended which was seconded by Ali.
 - Motion was approved unanimously.
- Meeting Minutes
 - Motion was made to approve meeting minutes as amended from January 5, 2023, meeting by Karin. Ali seconded and the motion was approved.

President's Report (Brian)

- Brian has looked at the Treasurer's financial reports and bank records and everything appears to be in order.
- Neighborhood activity- Some non-members have been on WCC property including squatters on North Beach. For 3.5 weeks there has been an abandoned car in the second North Beach parking lot. There was also a crazy person in the plaza yelling at 5 AM. The police were called to remove this person.
 - It was suggested that the Board find out the names of the individuals to have them formally trespassed to prevent their return.
 - The idea of an arrangement with a towing company was discussed. This would require towing signs posted everywhere in the plaza and other areas which would detract from esthetics. The board decided not to pursue the idea at this time.

Unfinished Business

- The newly printed WCC directories have arrived. The cover color was slightly different than specified but all board members liked the final product. Volunteer board members will distribute the directories to members with the goal for everyone to receive theirs this weekend.
- Plaza Entry Sign- Brian found a structural engineer that agreed to perform the complete design for \$800. The estimate for the entire project is \$7670 but then Brian realized the

cost of concrete and square tubing to mount the sign was left out. The project would require rental of an auger machine from Home Depot to dig the hole for the concrete footing. The city will likely take 4-6 weeks to review the proposal and issue a permit. After further discussion, the Board agreed to leave the lighting features off the project for now and complete them as a second phase.

- Gary made a motion to move forward with the permitting process, remove the lighting, and complete Phase 1 of the plaza entry project not to exceed \$7800. The motion was seconded by Vicki and passed 8-1 with Jim abstaining.
- Annual Meetings- Woodmont Elementary School can host the Club on the dates previously selected for the General Membership Meetings. There is no charge but the Club can make a donation.

Treasurer's Report (Vicki)

- Vicki and Ali looked for CDs and the best they found was at HomeStreet Bank offering 4.125% interest for a 13-month CD. The club currently has \$31,879 in the checking account and \$43,020 in the savings account. Vicki recommends putting \$40,000 from savings into the CD.
 - Ali made a motion authorizing the President and the Treasurer as signers to put \$40,000 into a 13-month CD at 4.125% or the current rate as soon as possible at HomeStreet Bank. The motion was seconded by Jim and approved unanimously.

New Business

- Nominating Committee- the board discussed recommendations for the nominating committee with a focus on people that understand the past and the current & future needs of the club. Several names were put forward and Brian will move forward reaching out to see who may be interested in serving.
- Committee Descriptions- The goal is for the board to create a public record for the Club of committee descriptions and a list of responsibilities. This information will assist with the transition to future successors. Everyone agreed for each person to write their own description and have at least one other person review. This should be completed in the next 2-3 weeks to send to the new Nominating Committee.
- Tree Trimming Process- Jim summarized the recent updates to the draft tree trimming process as Members will use the City of Des Moines form to submit the tree request and arborist report to the Board; the request will be added to the agenda of the next regularly scheduled Board meeting (for emergency requests, the President or Tree committee lead will determine if an emergency meeting is required)
 - Jim proposed the idea of creating windows once or twice a year for tree trimming requests to be submitted. It would allow the Club arborist to see the canopy structure when leaves are gone and trimming/pruning can be scheduled

at the best time for the trees. This idea was tabled for now after the initial discussion.

- Brian asked the Board to clarify if trimming for views would be allowed as we initially said no but recent actions seem otherwise. There was much discussion including how if trees had been previously altered due to view trimming, they would need maintenance trimming to help their structure. A final decision was not made but the Board felt it is important to clarify this in the Tree Trimming Process.
- Plaza Improvements- tabled for this meeting due to time constraints.

Committee Reports

Plaza Management (Dan H.) – Nothing to report.

Maintenance (Dan W.) – Dan asked if a cable that is near the stairs is dangerous. Jim confirmed that the cable is a telecommunications cable and not dangerous. Dan would like to start advertising the Spring Clean-up for the hours of 9-12 on April 22nd which could also be put in the new Blast. The hose on the reel at the plaza needs to be replaced and he will look to get this done soon. The length of hose needed was discussed and if possible, he will try to find 25 ft. long hose lengths that can be made longer when needed with connectors.

Communications (Mary) – Mary was absent but the Board discussed trying to send out a Blast this weekend or as soon as possible. The Blast would include asking for volunteers to remove ivy from the Al Smith stairs and another area.

Membership (Ali) – Nothing to report. Ali will organize the new directories and get them to the Board members that volunteered to deliver them by Saturday.

Property Interests (Gary) – The WCC website is updated with the new club rules thanks to Jennifer. He would like to get the boat launch rationale added because it has hotlinks for members to research the background.

Social (Karin) – Karin discussed plans for summer activities. The Board decided to let her choose the best dates for the activities. She also asked about preferences for bands this summer. Everyone wanted to have Thornton Creek again and then try to get some new bands to mix it up. Other ideas for summer activities included inviting a beach naturalist again. The Board also decided to have the art show again as a WCC-sponsored event.

Trees (Jim) – The bluff survey is ongoing but not finished. Jim plans to urge the arborist to complete this work by end of February. Jim is also still working to finalize the Tree Rule to include feedback from the committee and would like to include a link to the City form. Jim continues to work on the four active tree requests:

- Dixie Small's request was sent to the city which has provided a request number and asked for payment of the fee. Dixie has been notified she needs to send a check for the fee.
- Kjersten Johansen has indicated that she will resume pursuit of the additional quote information and arborist report in the Spring.
- Mary Mikel DeLacy request- we are still waiting for the arborist report for the City.
- WCC Board request for trimming of tree number 84 in front of the overlook (January 2023 meeting)- The total for this could be around \$1500 due to quote of \$900 for trimming, \$300 for arborist report, and \$300 fee to the city.
 - Dan W. made a motion to continue the process of trimming the tree(s) in front of the overlook not to exceed \$1500. This motion was withdrawn after a discussion to combine other trimming projects into this to avoid duplication of arborist and city fees.
- Survey of the bluff is ongoing. This week the survey covered trees number 55 to 137.

The next meeting is scheduled for March 2, 2023. Dan W. has volunteered to host.

Meeting adjourned at 9:15 PM.