

## Woodmont Country Club BOD Amended Minutes

June 20, 2023

The meeting was called to order at 7:11 pm.

**Attendees:** Brian Jacobson, Mary Paynter, Ali Saccone, Vicki Andrews, Dan Wahlstrom, Gary McClean, Patti Petruska, Mike Mestichella, Sarah Michel, and Amanda Jackson.

### **General:**

Approval of Agenda

Sarah moved and Amanda seconded, passed unanimously.

Approval of Minutes of meeting of 5-4-2023

Gary moved and Ali seconded, passed unanimously.

We briefly introduced ourselves.

### **President's Report (Brian)**

Brian has looked at the Treasurer's financial reports and bank records; everything appears to be in order.

### **Brian went over highlights of how we operate as a board and what to expect.**

- We seek a balance between continuity and fresh voices.
- Be aware of the Bylaws—check them when in doubt.
- Bylaws are silent on parliamentary procedure/Robert's Rules. Example: we may discuss before we vote (saves amending motions).
- 80-20 rule (BOD takes time)—but do set boundaries. You are not expected to be consumed by BOD service (especially Social).

### **How the Board Works**

- Don't do business over email. If an issue requires discussion, wait for the next meeting.
- BOD must approve expenditures over \$500.
- Don't vote on a complicated issue in the same meeting in which it first comes up.
- Subcommittees (e.g., Trees) don't have decision-making power.
- Any communications should cc to [woodmontcc@hotmail.com](mailto:woodmontcc@hotmail.com), cc to Brian ([Woodmontccpresident@hotmail.com](mailto:Woodmontccpresident@hotmail.com))
- Be respectful of members in BOD meetings.
- President will keep the meeting on track and moving along.
- President, Treasurer, and Plaza Management/Reservations have their own emails.
- Avoid cc-ing neighbors regarding club business. No giving heads-up on issues coming down the pike.

## **Updates from President**

Entry sign: Our contracted engineer communicated that 24-inch deep footings are not realistic. This issue has ping-ponged back and forth for over a year. We need a shallower sign footing. We need this to be a DIY with less than 4 foot deep footings. We are getting lost in the weeds between the city and the utility. We have funding for a re-design. We will continue to seek engineers and sign companies.

Garbage service at the plaza. Screening has been built by Brian and Pat Andersen. Plaza residents were consulted. Only garbage and re-cycle bins will be provided since we have yard/landscaping service. This service begins on or around June 15. Brian will put a message in the Blast requesting that members using the bins be considerate after a private event. We will monitor and see if a problem develops. Brian bought cool collapsible containers for garbage and re-cycle to use at plaza events.

Umbrellas Regular umbrellas can be used for routine events without permission. Umbrellas are stored over the winter.

North Beach Access to Beach Brian received a request that the club improve the access "trail" from the road to the beach, possibly adding a handrail. The club does not build access due to liability concerns and potential undermining of the road. Discussion ensued. Should this "trail" be restored to its original state? People should not alter the bulkhead without obtaining permission, permits, etc. Should we post a warning sign by the "trail?" We've already covered the "Use at Own Risk" issue in the club rules. We are not going to improve the "trail."

## **Treasurer's Report (Vicki)**

As of 5-31-2023, the end of the fiscal year, we have 127 paid members so far as compared to 155 last year. Some members do pay late. This is good compared to past years. Vicki noted that we have had more donations in the past, mainly for the tables. Unresolved issues: Should there be a late fee? At some point should a late payer have to rejoin?

**Motion** Gary made a motion, seconded by Dan, that we donate \$300.00 to Woodmont Elementary School PTSA to thank the school for use of their facilities for two general membership meetings. Motion passed.

**Unfinished Business** None.

## **New Business**

Committee Assignments Sarah noted that she travels for work and will be out of town on the dates of upcoming Social events scheduled by Karin. Sarah will find people to help with the events. It was noted that if a Committee Chair is unable to complete specific tasks, they are responsible for finding help.

**Motion** Ali made a motion, seconded by Amanda, that the BOD accept committee assignments as outlined in the Agenda. Motion passed.

Goals for the year (What's on your mind?) Vicki, Brian, and Gary all favor looking into options for the watershed property. Gary suggested we get this on the agenda for the next meeting. Patti wants to streamline the tree request process. Mike would like to decrease fixed costs. Mary suggested, based on several queries (How much do I owe? Where do I send my check?) having all needed information in one spot, to ease paying of dues. Solution could be to include FAQ's and website link at the bottom of every Blast. Brian expressed some aspirational ideas. Dan wants to make sure the grounds are appealing and well kept up.

North Beach Improvement Requests North Beach wants approval for their yearly road maintenance. They will be trimming bushes along the road and grading/repairing the road. The vegetation trimming is scheduled for 6-23-2023. Brian found the property title and NB will be seeking a city permit for the work.

**Motion** Sarah made a motion, seconded by Gary, that we approve both requests from North Beach for maintenance and repair of the north Beach Road and bulkheads, provided that any required grading not cut into the hillside. Motion passed.

Pre-approved Guests guidelines Discussion centered around length of stay required in order to be eligible for guest status. It should be an extended stay. North Beach is thinking about a 30-day threshold. The BOD is leaning toward the same time period.

### **Committee Reports**

**Tree Committee (Patti)** Patti has one tree request pending (from Mary DeLacy). A second tree request was located (from Kjersten Johansen) that Patti was unaware of due to a communication glitch between her and outgoing Tree Chair Jim Stender. Patti has an idea for Adopt-a-Tree that she would like us to discuss at our next meeting.

**Motion** Gary made a motion, seconded by Mary, that we approve the tree trimming request from Mary DeLacy (which was substantially complete before the BOD adopted the new policy requiring a multi-year plan as part of any tree trimming request), without requiring a multi-year plan. Motion passed.

**Motion** Sarah made a motion, seconded by Amanda, that we approve the tree trimming request from Kjersten Johansen (which was substantially complete before the BOD adopted the new policy requiring a multi-year plan as part of any tree trimming request), without requiring a multi-year plan. This tree request was accompanied by a report by our arborist deleting one tree from the request as not needing trimming. Motion passed.

**Motion** Ali moved and Patti seconded, that we encourage Mary DeLacy and Kjersten Johansen to consider developing a multi-year plan consistent with the recommendations of the BOD's arborist. Motion Passed.

We agreed that in future we should come with actions in the form of motions pre-written before the meeting.

**Discussion** Dan noted that the minutes of May 4, 2023 (see bullet #5 under "Tree Process") include this statement: "Dan W. made a motion that that the Board funds the restoration project

of Tree #84 in front of the lookout as a demonstration project. Dan H. seconded the motion which passed unanimously.”

We requested that Patti obtain bids for this work and come back to the board with a not to exceed bid for tree #84.

**Maintenance Committee (Dan)** Rock has been laid to fill in the ditch. Dan hired Mr. Long to mow the grass and trim bushes along Bootlegger Trail. He has mowed the lawn twice and worked on the trail once, at a cost of \$350 per visit. Dan estimates Mr. Long will need to visit every 3-4 weeks. We have paid \$750 for approximately 3 hours of work. Discussion: Years ago, we hired teens; we could pay teens \$25/hour to do this work. We would need to buy, maintain, and store equipment. Also, someone would have to manage and supervise teens. What is our liability if we hire teens? Mr. Long will return on Wednesday 6-21 for another visit. Brian will cut back the bushes along the trail (about an hour of work).

**Trimming Laurel hedge along Bootlegger Trail** Dan obtained three bids, ranging from \$2200 to \$3900, to trim this hedge down to four feet from the ground and haul away the debris.

**Motion** Dan moved and Mike seconded that the bid of \$2200 be accepted, with the boundaries and timing of this work to be determined. Motion passed.

Dan also has a request to fill a mountain beaver hole with cement mix. Dan will handle this.

**Plaza Management Committee (Mike)** There have been some cancellations. Nothing further to add.

**Membership Committee (Ali)** She is rounding up stragglers who have not yet paid dues.

Gate code will change on July 1.

**Social Committee (Sarah)** May try to reschedule Father's Day breakfast or roll it into another event. Maybe on Regatta Day at 10 am.

**Communication Committee (Amanda)** Deadline for items to be included in the Friday Blast is midnight on Wednesday. Put content in Dropbox folder for the appropriate date. Reminder that Dropbox is for BOD use only.

### **General**

Trimming branches over electrical lines is between PSE and property owners.

Watershed property—there is a faction of members that wants to keep that land for open space and unaltered trees.

We will meet on the first Thursday of the month starting August 3 (skipping July meeting). We also will skip the December meeting.

August 3 meeting will be at Sarah Michel's house, 27046 10<sup>th</sup> Ave South, at 7 pm.

Adjourned at 9:50

Approved \$100 that was given to the Club as a donation to buy a gift card for Pat Andersen to thank him for his work on the screening project at the Plaza.

Respectfully submitted,

Mary Paynter

WCC Secretary