

## Woodmont Country Club BOD Minutes

February 8, 2024

The meeting was called to order at 7:05 p.m.

**Attendees:** Brian Jacobson, Mary Paynter, Ali Saccone, Vicki Andrews, Dan Wahlstrom, Gary McLean, Mike Mestichella, Patti Petruska, Sarah Michel by Zoom, and Amanda Jackson.

### **General:**

Approval of Agenda: Patti moved and Mike seconded a motion to approve the agenda. The motion passed unanimously.

Approval of Minutes of meeting of 1-11-2024: Ali moved and Patti seconded a motion that the minutes be approved as written. The motion passed unanimously.

### **President's Report (Brian)**

**Brian has looked at the Treasurer's financial reports and bank records;** everything appears to be in order.

### **Construction at North Beach**

Doug and Cathy Cooper are beginning a remodel project on their home that will occur through winter and spring. This will involve a dumpster placed alongside the walking trail behind the homes for a month or two, where cars typically park. They will not be living in the home, so a shortage of parking spaces for residents is not expected. Contractors will be parking in the "Day Lot" to the south.

#### **1) Plaza Reservations**

Last year, we had a large number of plaza reservation requests that required Board approval. Many were for timeframes in excess of 4 hours, and several requests were for large groups and/or amplification. Rules have been put in place over the years to maintain our Plaza area as a shared community space; it is not intended to be a regular venue for large events. Brian worked with Michaelangelo and Sarah to develop language to be included in the Plaza Manager job description to help provide guidance and consistency around what will be considered and what will not be considered. Special requests of a unique and special nature, such as a wedding of a Club member or a 50<sup>th</sup> Wedding Anniversary celebration of a Club member would be considered by the Board. Events such as a church potluck or company party would likely not be considered for waiving Club Plaza rules. Those types of events can still occur but must comply with existing rules.

## 2) **Recusal Process**

There have been questions about the recusal process outlined in the Bylaws. Brian clarified what is included in our Bylaws related to these questions:

The bylaws include language related to members recusing themselves when they recognize a potential conflict of interest (Article III, Section 5.1 – 5.3)

The bylaws also include language related to members with a potential conflict of interest who do not make the conflict known or choose to not voluntarily recuse themselves. In these cases, the Board considers the matter and votes on whether or not the members should be recused. (Article III, Section 5.5 – 5.7)

Any recused member is not allowed to participate in discussion or decisions unless specifically requested to participate by the President or relevant committee chair.

## 3) **Boat Storage Management**

Brian has received feedback from the Plaza Manager that some of the job responsibilities may belong with other committee chairs. Brian has reviewed the responsibilities and made some adjustments and communicated them back to the group. It is not clear whether there is agreement.

Being proposed:

Brian will merge the boat registration form with the regular membership renewal form which will also include our boat information in our Club database. Brian will also modify the form, so members indicate which space their boat is stored in.

Membership chair will monitor payments to ensure proper payment has been made for the boat storage.

If proper payment is not made for boats registered, the Treasurer is responsible for notifying boat owner(s) of their balance due.

The Plaza Manager is responsible for verifying that all boats at the Plaza are registered. The Plaza Manager will take reasonable steps to contact boat owners who have not registered their boats. This process should begin around July 1.

The Plaza Manager is also responsible for sun sails at the Plaza. The rigging should go up prior to the first Club event in June and remain up until around Labor Day. Once up, the process for raising the sails should be straightforward. Sails should go up 24-48 hours before each Club Sponsored event and be taken down 24-48 hours after Club events to reduce the risk of damage from weather. The Plaza Manager is responsible for seeking volunteers if needed for help or to do the work when the Plaza Manager is unavailable. Anyone helping with the sails needs to be trained on how to properly raise and lower them.

### **Treasurer's Report (Vicki)**

Most expenditures are within budgeted amounts, with the exception of Legal & Professional Services (budgeted \$10,000 for the year; \$13,211 spent year to date).

Checking Account Balance \$19327.82 -1,465

Savings Account Balance \$4,500.10

13 month CD balance \$41,470.53

**Unfinished Business (Sarah, Social Chair)** Continuing this item from last month, Sarah provided a revised proposed schedule of Summer 2024 Social Events. There are 3 Jellyfish Jams with bands and food trucks, two potluck dinners, Burning Saucer event with band, Artisan Fair, and other assorted events. The Kids' Parade is re-imagined as a patriotic-type parade and moving to Labor Day weekend.

Sarah will have signups available at the general membership meetings so people can volunteer to help, especially on the dates when she will be out of town.

We discussed the possibility of sponsoring a presentation on UFO's, to be held at Marina Mercantile in Des Moines. The group putting on this event needs a nonprofit sponsor. The shop would be closed for shopping, coffee, etc. There would be no liability issues. No objections were expressed, so we will go ahead with sponsoring.

#### **Executive session: Response to legal issues**

**End of Executive session.**

#### **Executive session: Real estate issues**

**End of executive session**

### **Committee Reports**

**Communication (Amanda)** There will be a Friday Blast on 2-16-24, to include the Calendar of Social Events if ready. We agreed we want to get the calendar out as soon as possible so people can plan.

The location of the General Meetings is not yet confirmed.

**Trees (Patti)** The Tree catalog has been made available to the members. Policy document and form are available on the website. Tree #84 at the Overlook has been trimmed. Kirsten Johansen's trees are to be trimmed on March 12. There have been no tree requests from the membership.

**Maintenance (Dan)** Dan and a member have been looking at options/solutions for improving the North Beach stairs.

Dan noted that the Club might want to hire some handyman services, possibly combining with lawn maintenance. There is a Club member who provides handyman services.

Spring cleanup is scheduled for April 20, with publicity to be included in the next Blast.

**Membership (Ali)** There will be a digital directory in the Fall. Patti offered to help Ali streamline the record-keeping for Membership.

**Plaza Management (Mike)** The Social Calendar dates will be placed on the Website calendar.

**Property Interests (Gary)** Nothing to report.

Adjourned at 9:00 p.m.

Respectfully submitted,

Mary Paynter

WCC Secretary